

Executive Rolling Programme: December 2013

Executive Decisions to be taken – December 2013

DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
12/12/13 (deferred from 4/10/13)	KEY	Waste Management Contract <i>To consider concluding a variation to the waste management contract with Mercia Waste to enable the construction of an Energy from Waste Plant at Hartlebury and other ancillary matters.</i>	Contracts & Assets – Councillor H Bramer	Economy, Communities & Corporate / Andy Tector aet@herefordshire.gov.uk
DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
19/12/13	KEY	Open Book Review of Residential and Nursing Home Fees for Older People	Health & Wellbeing – Cllr G Powell	Adults Wellbeing / Helen Coombes helen.coombes@herefordshire.gov.uk
19/12/13	Non Key	Budget Monitoring Report <i>To report the financial position for both Revenue and Capital.</i>	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate / Peter Robinson Peter.Robinson@herefordshire.gov.uk
19/12/13	KEY	Changes to Herefordshire Schools and Post 16 Transport Policy <i>To consider changes to the Council's home to school transport policy such that it provides the statutory minimum requirement of free transport and;</i> <i>To consider changes to the Council's school transport policy such that post 6 SEN students pay the same charge as all other students</i>	Young People and Children's Wellbeing – Councillor JW Millar	Children's Wellbeing / Andy Hough

19/12/13	KEY	European Structural and Investment Fund Strategy 2014-2020 <i>To obtain Cabinet approval for the final draft submission of the Marches European Structural and Investment Fund Strategy 2014-2020.</i>	Corporate Strategy & Finance – Councillor AW Johnson, Leader	Economy, Communities and Corporate / Nick Webster
19/12/13	KEY	Adult Social Care Next Stage Integration – Commissioning of Day Opportunities <i>To gain agreement to the underpinning principles, the specification, process and transition plans to support the procurement and implementation plan for the day opportunities that are part of the Next Stage Integration programme.</i>	Health & Wellbeing – Councillor GJ Powell	Adults' Wellbeing / Helen Coombes

DECISION MAKER CABINET MEMBER CONTRACTS & ASSETS COUNCILLOR H BRAMER			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
TBC	KEY	Managed and Secure Printing for Multi-Functional Devices (Printers) <i>To obtain approval for new contractual arrangements for the supply of Multi-Functional Devices (Printers)</i>	Economy, Communities and Corporate / Wayne Welsby wwelsby@herefordshire.gov.uk
12/12/13	KEY	Countryside Service Review <i>To agree proposals to generate income and move towards a financially sustainable service.</i>	Economy, Communities and Corporate / Steve Burgess sburgess@herefordshire.gov.uk
12/12/13	KEY	Withdrawal of Arts Commissioning Grants <i>To consider the withdrawal of Commissioning Grants for arts organisations</i>	Economy, Communities and Corporate / Mick Ligema
12/12/13	KEY	Funding for Lady Hawkins and Wigmore Leisure Centres <i>To consider the withdrawal of funding for Lady Hawkins and Wigmore Leisure Centres</i>	Economy, Communities and Corporate / Mick Ligema
13/12/13	KEY	Future Trust Arrangements for Museum Services	Economy, Communities and Corporate / Mick Ligema

		<i>To consider the proposal for moving Museum Services into Trust status</i>	
13/12/13	KEY	Closure of public facing Museum Services <i>To consider further service reductions for the public facing Museums Service</i>	Economy, Communities and Corporate / Mick Ligema / Elizabeth Semper O'Keefe
19/12/13	KEY	Disposal of Brockington <i>To approve disposal of Brockington as part of the overall disposal strategy supporting the approved Accommodation Programme.</i>	Economy, Communities and Corporate / Tony Featherstone
DECISION MAKER CABINET MEMBER CORPORATE SERVICES COUNCILLOR PM MORGAN			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER CABINET MEMBER CORPORATE STRATEGY & FINANCE: COUNCILLOR AW JOHNSON, LEADER OF THE COUNCIL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
19/12/13	KEY	Approval for the construction of business units within the Enterprise Zone <i>To seek approval for the construction of new business units on Plot C21 of the Hereford Enterprise Zone to facilitate business investment and job creation.</i>	Economy, Communities and Corporate / Mark Pearce, Enterprise Zone Managing Director
DECISION MAKER CABINET MEMBER HEALTH & WELLBEING COUNCILLOR GJ POWELL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER CABINET MEMBER INFRASTRUCTURE COUNCILLOR PD PRICE			
Decision Date	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

(on or after)			
TBC	KEY	Increasing income from parking – On Street Charging in Hereford	Economy, Communities & Corporate / Steve Burgess sburgess@herefordshire.gov.uk
6/12/13	Non Key	Development Management – Review of charging for pre-application advice <i>To review the operation of the system for the charging of pre-application planning advice including the level of charges</i>	Economy, Communities and Corporate / Marc Willimont
17/12/13	Non key	Local Development Scheme – Annual Review <i>To seek approval the annual review of the Local Development Scheme, September 2013 prior to its submission to the Secretary of State.</i>	Economy, Communities and Corporate
Cabinet Member			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
Dec 13	Non Key	Executive Response to Children’s Safeguarding Task and Finish Group	Children’s Services /

Scrutiny Work Programmes – December 2013

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – DECEMBER 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
9 December 2013	Financial Inclusion	To consider how payday loans and changes to the council tax regime are affecting financial inclusion. To include an update on Moneybox Credit Union.		
9 December 2013	School Examination Performance	To consider the examination performance in Herefordshire Schools.		
9 December 2013	Task and Finish Review	To consider the findings and recommendations from the task and finish group review into cultural services.		
HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – DECEMBER 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
6 December 2013	Work Programme	To consider the Committee’s Work Programme		

Executive Rolling Programme: January 2014

Executive Decisions to be taken – January 2014

DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
23/1/14		Budget proposals		
23/1/14	KEY	Transport and Travel Review – Preferred Network Option <i>To agree a preferred arrangement for public transport and education transport service integration.</i>	Health & Wellbeing – Councillor GJ Powell	Economy, Communities & Corporate / Steve Burgess sburgess@herefordshire.gov.uk
23/1/14	KEY	Libraries and Customer Services	Corporate Services – Councillor PM Morgan & Contracts & Assets – Councillor H Bramer	Economy, Communities & Corporate / Natalia Silver

DECISION MAKER CABINET MEMBER CONTRACTS & ASSETS COUNCILLOR H BRAMER				
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker	
16/1/14	KEY	Halo Leisure Prudential Borrowing Programme <i>To support Halo Prudential Borrowing for investment programme at Hereford Leisure Centre, Hereford Leisure Pool, Leominster Leisure Centre, Ledbury Swimming Pool, Ross-on-Wye Swimming Pool and Photo-voltaic investment. To approve in principle the allocation of capital expenditure funded by prudential borrowing for a capital investment and improvement programme at leisure facilities managed by Halo Leisure.</i>	Economy, Communities & Corporate / Mick Ligema mligema@herefordshire.gov.uk	

DECISION MAKER CABINET MEMBER CORPORATE SERVICES COUNCILLOR PM MORGAN				
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker	
13/1/14	KEY	Herefordshire County Public Services Network Provision <i>To approve proposal for provision of network services from March 2014 to serve Herefordshire Council and Partners</i>	Economy, Communities and Corporate / Jenny Lewis & Dominic Latham	

DECISION MAKER CABINET MEMBER CORPORATE STRATEGY & FINANCE: COUNCILLOR AW JOHNSON, LEADER OF THE COUNCIL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
On or after 6 January 2014	KEY	Revision to the Current Council Tax Reduction Scheme Provides an update on the current CTRS and recommends further changes to the current Scheme that will achieve additional revenue for the Council	Peter Robinson – Chief Officer Finance
On or after 6 January 2014	Non Key	Council Tax Discount Scheme <i>To agree revisions to the current scheme.</i>	
DECISION MAKER CABINET MEMBER HEALTH & WELLBEING COUNCILLOR GJ POWELL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
TBC	Non Key	Preventing Homelessness Strategy 2013-2016 <i>To focus on preventing homelessness in Herefordshire</i>	Economy, Communities & Corporate / Richard Gabb rgabb@herefordshire.gov.uk
9/1/14	KEY	Integrated Community Equipment Store (ICES) <i>To award the contract for ICES</i>	Adults Wellbeing / Jacky Edwards
24/1/14	KEY	Day Opportunities <i>To award the contracts</i>	Adults Wellbeing / Jacky Edwards
DECISION MAKER CABINET MEMBER INFRASTRUCTURE COUNCILLOR PD PRICE			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
Jan 14	Non Key	Off-Street Car Parking Charges <i>To consider and agree a schedule of revised charges for council controlled and managed off-street car parks</i>	Economy, Communities and Corporate – Shane Hancock
DECISION MAKER CABINET MEMBER YOUNG PEOPLE & CHILDREN'S WELLBEING: COUNCILLOR JW MILLAR			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
17/1/14	Non Key	National School Funding Formula 2014/15 <i>To approve the provisional school funding formula submitted to the Education Funding Agency</i>	Children's Wellbeing / Malcolm Green

Other Meetings – January 2014

Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
17/01/14	BPF	Revision to the Current Council Tax Reduction Scheme Provides an update on the current CTRS and recommends further changes to the current Scheme that will achieve additional revenue for the Council		Peter Robinson – Chief Officer Finance
17/01/14	BPF	Council Tax Discount Scheme and NNDR Discretionary Relief To agree revisions to the current schemes.		Peter Robinson – Chief Officer Finance
17/01/14	Non Key	Leader's Report To receive the Leader's report, which provides an overview of the Executive's activity since the last Council meeting.	Corporate Strategy & Finance/Leader – Councillor AW Johnson	Economy, Communities & Corporate / Annie Brookes ab1@herefordshire.gov.uk
17/01/14	B&PF	Review of Gambling Act Policy To consider implementing new policy		Economy, Communities & Corporate / Claire Corfield clcorfield@herefordshire.gov.uk
17/01/14	N/A	Review of Licensing Act Policy To consider implementing new policy		Economy, Communities & Corporate / Claire Corfield clcorfield@herefordshire.gov.uk
17/01/14	N/A	Introduction of a Sex Establishment Policy To consider implementing new policy		Economy, Communities & Corporate / Claire Corfield clcorfield@herefordshire.gov.uk
17/01/14	N/A	Review of Gypsy and Traveller Policy To consider implementing new policy		Economy, Communities & Corporate / Claire Corfield clcorfield@herefordshire.gov.uk
17/01/14	N/A	Waste Contract	Contracts & Assets – Councillor H Bramer	Economy, Communities & Corporate / Andy Tector aet@herefordshire.gov.uk
17/01/14	Non Key	Appointments to Council Committees	Corporate Services – Councillor PM Morgan	Economy, Communities & Corporate / John Jones jjones4@herefordshire.gov.uk
17/01/14	N/A	Designation and appointment of Monitoring Officer, and Returning Officer		Deputy Monitoring Officer – Annie Brookes ab1@herefordshire.gov.uk

AUDIT & GOVERNANCE COMMITTEE			
Meeting Date	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information
14/1/14			

Scrutiny Work Programmes – January 2014

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – JANUARY 2014				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
6 January 2014	Fire Service Consultation	To receive the task and finish group responses to the fire service consultation and to approve those recommendations for submission to the fire service.		

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – JANUARY 2014				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
17 January 2014				

Executive Rolling Programme: February 2014

Executive Decisions to be taken – February 2014

DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
13/2/14	Non Key	Budget Monitoring Report <i>To report the financial position for both Revenue and Capital</i>	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate /
13/2/14	Non Key	Integrated Corporate Performance Report	Corporate & Assets – Councillor PM Morgan	Organisation Development Team / Jenny Lewis jlewis3@herefordshire.gov.uk

13/2/14		NNDR Discretionary Relief <i>To agree revisions to the current scheme</i>	Corporate Strategy & Finance – Councillor AW Johnson	Economy, Communities & Corporate / Peter Robinson
DECISION MAKER CABINET MEMBER CONTRACTS & ASSETS COUNCILLOR H BRAMER				
Decision Date (on or after)	Issue Type	Purpose & Report Title		Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER CABINET MEMBER CORPORATE SERVICES COUNCILLOR PM MORGAN				
Decision Date (on or after)	Issue Type	Purpose & Report Title		Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER CABINET MEMBER CORPORATE STRATEGY & FINANCE: COUNCILLOR AW JOHNSON, LEADER OF THE COUNCIL				
Decision Date (on or after)	Issue Type	Purpose & Report Title		Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER CABINET MEMBER HEALTH & WELLBEING COUNCILLOR GJ POWELL				
Decision Date (on or after)	Issue Type	Purpose & Report Title		Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
13/2/14	KEY	Home and Community Support <i>To award the Home and Community Support Contracts</i>		Adults Wellbeing / Jacky Edwards
DECISION MAKER CABINET MEMBER INFRASTRUCTURE COUNCILLOR PD PRICE				
Decision Date (on or after)	Issue Type	Purpose & Report Title		Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER				

CABINET MEMBER YOUNG PEOPLE & CHILDREN'S WELLBEING: COUNCILLOR JW MILLAR			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

Other Meetings – February 2014

DECISION MAKER COUNCIL				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
7/2/14	B&PF	Medium Term Financial Strategy	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate /
7/2/14	B&PF	Pay Policy Statement	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate /

AUDIT & GOVERNANCE COMMITTEE			
Meeting Date	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information
18/2/14			

Scrutiny Work Programmes – February 2014

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – FEBRUARY 2014				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
10 February 2014	Budget	<ul style="list-style-type: none"> To receive the recommendations of the task and finish group on the 2014/2015 Budget To receive and comment on the 2014/15 Budget 		

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – FEBRUARY 2014				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
14 February 2014				

Executive Rolling Programme: March 2014

Executive Decisions to be taken – March 2014

DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
13/3/14	Non Key	Budget Monitoring Report <i>To report the financial position for both Revenue and Capital</i>	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate /
13/3/14	Non Key	Integrated Corporate Performance Report – 2013/14 Delivery Plan	Corporate & Assets – Councillor PM Morgan	Organisation Development Team / Jenny Lewis jlewis3@herefordshire.gov.uk
13/3/14	KEY	NNDR Discretionary Relief <i>To consider changes to the policy.</i>	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council	
DECISION MAKER CABINET MEMBER CONTRACTS & ASSETS COUNCILLOR H BRAMER				
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker	
DECISION MAKER CABINET MEMBER CORPORATE SERVICES COUNCILLOR PM MORGAN				
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker	
DECISION MAKER CABINET MEMBER CORPORATE STRATEGY & FINANCE: COUNCILLOR AW JOHNSON, LEADER OF THE COUNCIL				
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker	

DECISION MAKER CABINET MEMBER HEALTH & WELLBEING COUNCILLOR GJ POWELL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
17/3/14	KEY	Re-ablement <i>To award the contracts</i>	Adults Wellbeing / Jacky Edwards
DECISION MAKER CABINET MEMBER INFRASTRUCTURE COUNCILLOR PD PRICE			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER CABINET MEMBER YOUNG PEOPLE & CHILDREN'S WELLBEING: COUNCILLOR JW MILLAR			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

Other Meetings – March 2014

Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
7/3/14	Non Key	Council Tax Resolution <i>To calculate the Council's Council Tax Requirement and set the Council Tax amounts for each category of dwelling in Herefordshire for 2014/15.</i>	Corporate Strategy & Finance / Leader – Councillor AW Johnson	Economy, Communities & Corporate / Peter Robinson Peter.Robinson@herefordshire.gov.uk
7/3/14	Non Key	Leader's Report <i>To receive the Leader's report, which provides an overview of the Executive's activity since the last Council meeting.</i>	Corporate Strategy & Finance / Leader – Councillor AW Johnson	Economy, Communities & Corporate / Annie Brookes ab1@herefordshire.gov.uk

7/3/14	Non Key	ANNUAL REPORTS TO COUNCIL:		Economy, Communities & Corporate / Annie Brookes
		Report of Executive Decisions taken under the Urgency Provisions		ab1@herefordshire.gov.uk
		Report of the Audit and Governance Committee		Economy, Communities & Corporate / Heather Donaldson hdonaldson@herefordshire.gov.uk
		Report of General Overview and Scrutiny Committee		Economy, Communities & Corporate / Gemma Dean gdean@herefordshire.gov.uk
		Report of Health and Social Care Overview and Scrutiny Committee		Economy, Communities & Corporate / Gemma Dean gdean@herefordshire.gov.uk
		Report of the Planning Committee		Economy, Communities & Corporate / Tim Brown tbrown@herefordshire.gov.uk
		Report of the Regulatory Committee		Economy, Communities & Corporate / Tim Brown tbrown@herefordshire.gov.uk
7/3/14	Non Key	Hereford and Worcester Fire and Rescue Authority Report	External Report	

AUDIT & GOVERNANCE COMMITTEE

Meeting Date	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information
18/3/14	Biannual forecasts of revenue and capital outturn		Corporate Services / Peter Robinson

Scrutiny Work Programmes – March 2014

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – MARCH 2014

MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
14 March 2014	Six month update on Director of Public Health's Annual Report			